

**CONSTITUTION
DELAWARE TEACHERS OF SCIENCE**

**ARTICLE I
NAME**

Section 1: The name of this organization shall be the Delaware Teachers of Science and this is a chapter/affiliate of the National Science Teachers Association.

**ARTICLE II
PURPOSES**

Section 1: The purposes of the Delaware Teachers of Science shall be the advancement, stimulation, extension, improvement and coordination of science teaching in all fields of science at all educational levels.

**ARTICLE III
MEMBERSHIP**

Section 1: Membership is available to those actively engaged in the teaching of science and those interested in science education.

Section 2: The eligibility and classification of members shall be defined in the Bylaws.

Section 3: No member may be censured, suspended, or expelled without due cause and due process. The hearing will be before a committee of three non-board members of Delaware Teachers of Science designated by the Board. The charged member may appeal the decision to the Delaware Teachers of Science Executive Board who will make the final decision.

**ARTICLE IV
ORGANIZATION AND OFFICERS**

Section 1: The Delaware Teachers of Science shall be governed by a Board of Directors consisting of the elected officers and the elected directors.

Section 2: The officers of the Delaware Teachers of Science shall be a President, a President-Elect, a Secretary and a Treasurer. These officers shall constitute the Executive Committee.

Section 3: The powers and duties of officers and directors, together with the method of their election, shall be as prescribed in the Bylaws.

Section 4: All officers shall hold office for two years. All directors shall hold office for three years.

**ARTICLE V
QUORUM**

Section: 1: A majority of the members of the Executive Committee and a majority of the members of the Board of Directors shall constitute a quorum of that body.

Section 2: One fourth of the membership shall constitute a quorum of that body to conduct the business of the organization at any regular or special meeting.

ARTICLE VI
CONSTITUTIONAL AMENDMENTS

- Section 1: Suggestions for amendments to the Constitution may originate in the Board of Directors or may be sent by any member of the organization to the Board.
- Section 2: All proposed changes to the Constitution must be approved by the Board of Directors prior to their submission to the general membership.
- Section 3: A proposed amendment shall be submitted to the membership for adoption or rejection. The method to be used is outlined in the Bylaws.

ARTICLE VII
NOMINATIONS AND ELECTIONS

- Section 1: The Nominating Committee shall prepare and present a slate of nominees to the Board of Directors prior to the Fall meeting when officers and directors are to be elected.
- Section 2: Nominations may be made from the membership. Election of the officers and directors shall be by ballot.
- Section 3: All officers shall hold office for two years. All directors shall hold office for three years. One-third of the directors shall be elected each year to insure continuity on the Board of Directors.
- Section 4: With the exception of the Treasurer, no officer shall hold the same office for more than two consecutive terms. An interval of one term shall elapse before a member is again eligible for reelection to the same office.

ARTICLE VIII
MEETINGS

- Section 1: There shall be at least one meeting of the Delaware Teachers of Science organization each year. This meeting should be in the fall term.

ARTICLE IX
DUES

- Section 1: The board prior to June 30 of each year shall establish the annual dues.
- Section 2: An attendance fee, amount to be set by the Board of Directors, may be required of all non-members in attendance at meetings.
- Section 3: Members whose dues remain unpaid by the annual meeting shall be dropped from membership.

ARTICLE X
FISCAL YEAR

- Section 1: The fiscal year of this organization shall end as of June 30 of each year.

ARTICLE XI
BYLAW AMENDMENTS

- Section 1: These bylaws may be amended by a two-thirds vote of the members present at any regular/special meeting.
- Section 2: All proposed changes to the Bylaws must be approved by the Board of Directors prior to their submission to the general membership.

Section 3: A copy of a proposed amendment shall be mailed to the Secretary at least twenty days prior to the regular meeting to insure distribution to members.

ARTICLE XII
PARLIAMENTARY AUTHORITY

Section 1: In all questions of Parliamentary Law not covered by the Constitution and Bylaws, Robert's Rules of Order, Revised shall prevail.

BYLAWS OF THE DELAWARE TEACHERS OF SCIENCE

ARTICLE I

NAME

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Section 2: It is a chapter/affiliate of the National Science Teachers Association

ARTICLES II

PURPOSES

Section 1: The purposes of the Delaware Teachers of Science shall be the advancement, stimulation, extension, improvement and coordination of science teaching in all fields of science at all educational levels.

ARTICLE III

MEMBERSHIP

Section 1: Membership shall consist of those actively engaged or interested in the teaching of science.

ARTICLE IV

OFFICERS AND DIRECTORS

Section 1: The officers of the organization shall be a President, President-Elect, a Secretary and a Treasurer. In addition to these officers, there shall be a maximum of fifteen directors, each to serve three years with one-third to be elected annually.

Section 2: Either active or retired teachers who are members in good standing for a minimum of one full year shall be eligible for office.

Section 3: The officers of the Delaware Teachers of Science shall constitute the Executive Committee.

Section 4: The elected officers, directors and standing committee chairmen shall constitute the Board of Directors. The immediate Past-President shall serve, with vote, in an advisory capacity, on the Board of Directors.

Section 5: Of the 15 directors, where possible there should be 3 representatives from each county with one representing elementary school, one representing middle school, and one representing high school; 1 representative from the vocational schools; 3 representatives from the retirees preferably one from each county; one representative from higher education; and one representative from a science related field.

ARTICLE V

DUTIES OF OFFICERS

Section 1: Except as otherwise provided in the Bylaws the duties of the various officers shall be those, which are customary for such offices.

Section 2: The president shall preside at all business sessions and all meetings of the Executive Committee and the Board of Directors. The President shall appoint standing committee chairman and members subject to ratification of the

Executive Committee. The President, under the direction of the Board of Directors, shall have general charge of the affairs of the Association.

Section 3: The President-Elect shall perform the duties of the President in his absence and shall serve as chairman of the Program Committee.

Section 4: The Secretary shall keep an accurate record of the minutes of the Executive Committee, of the Board of Directors, and of the general membership meetings.

The secretary should disseminate the minutes to the Board in a timely manner. The Secretary shall conduct the correspondence of the organization and shall send notices of regular and special meetings of the Executive Committee and Board of Directors to the members concerned.

Section 5: The Treasurer shall have charge of all moneys of the organization.

The Treasurer shall:

Be responsible to the Executive Committee and membership for an accounting of all funds of the organization. This would include a regular written accounting of all receipts and disbursements to the Executive Committee.

Assist the President and the Finance Chair in developing a proposed operating budget each year.

Be responsible to make certain that the bank has three signatures of current Board members including the Treasurer, President, and 1 other Board Member.

Maintain the official financial records of the organization.

Insure that an annual audit of all organization income and expenditures is completed.

Insure that all disbursements are receipted and/or vouched.

Section 6: The Board of Directors shall transact the business, plan the overall program for the year, make recommendations regarding proposed amendments to the Bylaws, devise and carry out measures for the growth and welfare of the organization and appoint the auditing committee.

Section 7: An Auditing Committee, consisting of three members, shall audit the financial records annually.

Section 8: Vacancies among the Officers and Directors, with the exception of the President and the President-Elect, shall be filled by appointment by the Board of Directors and those appointed shall serve for the balance of the term to which their predecessor had been elected.

Section 9: A vacancy in the office of President shall be filled by the President-Elect.

Section 10: A vacancy in the office of President-Elect shall be filled by an interim appointment by the Board of Directors and that appointee shall hold office until the next regular meeting when an election can take place.

Section 11: The Executive Committee shall have power to act for the Board of Directors and ratify all appointments. The Executive Committee shall be responsible for the management of the organization, approve all expenditures, carry out policies adopted by the organization, and report transactions to the membership.

ARTICLE VI COMMITTEES

- Section 1: The standing committees shall be Program, Membership, Finance, Nominating, Public Relations, Historian, and Director of Delaware Science Olympiad.
- Section 2: It shall be the duty of the Program Committee to initiate and implement well-coordinated programs in line with the purposes of the organization. The President-Elect shall serve as the Chairman of the Program Committee.
- Section 3: It shall be the duty of the Membership Committee to promote, expand and stabilize the membership of the organization and keep an accurate list of all members.
- Section 4: It shall be the duty of the Finance Committee to prepare an annual budget for the organization, to have general supervision of all expenditures and to assist the Treasurer. The chairman of the Finance Committee shall be a member ex-officio, without vote, of all committees that disburse money.
- Section 5: It shall be the duty of the Nominating Committee to prepare a slate of nominees according to the guidelines presented to them by the Board of Directors. This slate is to be presented to the Board of Directors prior to the fall meeting.
- Section 6: It shall be the duty of the Public Relations Committee to initiate press releases and all notices to the public concerning the work of the Delaware Teachers of Science. It shall also be the duty of this committee to produce and distribute the "Newsletter." This Committee may be chaired by the Editor of the Newsletter. The Webmaster is also a member of this committee.
- Section 7: It shall be the duty of the Historian to maintain any records of the organization such as newsletters, list of officers' names, and other pertinent items.
- Section 8: It shall be the duty of the Director of the Delaware Science Olympiad to conduct all Delaware Science Olympiad meetings and present reports to the Delaware Teachers of Science Board.

**ARTICLE VII
VOTING**

Section 1: Board of Directors may determine the method of voting either on-line voting or mail-in voting

**ARTICLE VIII
PARLIAMENTARY AUTHORITY**

Section 1: In all questions of Parliamentary Law not covered by the Constitution and Bylaws, Roberts Rules of Order, Revised shall prevail.

**ARTICLE IX
DISTRIBUTION OF FUNDS**

Section 1: No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions.

Section 2: Upon the dissolution of this organization, assets shall be distributed to a Delaware non-profit organization or organizations dedicated to furthering the science education for Delaware students with consideration to Delaware Science Olympiad.